



Ref. No.: KRMU/Admin./O.O./2021-22/2429(A)

Dated: 28.07.2021

OFFICE ORDER

Subject: Policy on Alumni Mentoring System of K.R. Mangalam University.

The Policy on Alumni Mentoring System of K.R. Mangalam University is notified for information and implementation from the academic session 2021-22 (as annexed).

Signature
Registrar
K.R. Mangalam University
Sohna Road, Gurugram (Haryana)

Encl:

- As above

Copy to:

- Vice Chancellor: For kind information
- Dean- Academic Affairs
- Dean Research
- Director-IQAC
- All Deans/ School Coordinators
- Alumni Relationship Officer
- Director/ Dy. Director- TPC
- All Faculty Members
- Website Developer
- Office Copy

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POLICY ON ALUMNI MENTORING SYSTEM

1. Purpose

The purpose of this policy is to establish a structured Alumni Mentoring System at K.R. Mangalam University that fosters meaningful connections between alumni and current students. The system aims to support students in their academic journey, professional growth, and personal development by leveraging the experience and networks of the university's alumni.

2. Objectives

- To enable students to benefit from the professional experience and insights of alumni
- To promote career readiness, entrepreneurship, research exposure, and higher education planning
- To develop leadership, communication, and interpersonal skills among mentees
- To strengthen alumni engagement and their bond with the university
- To build a sustainable mentoring culture within the university ecosystem

3. Scope

This policy is applicable to:

- All registered alumni of K.R. Mangalam University
- All current students of undergraduate, postgraduate, and doctoral programmes
- The Office of Alumni Relations, Training and Placement Cell, and respective School Deans and office of the Dean Students Welfare.


4. Structure of the Alumni Mentoring System

4.1 Types of Mentoring

Type	Focus Area
Academic Mentoring	Research guidance, study techniques, academic strategy
Career Mentoring	Industry trends, placements, internships, entrepreneurship
Higher Education Mentoring	MS/MBA/PhD abroad, competitive exams, SOP preparation
Life Skills Mentoring	Soft skills, work-life balance, leadership

4.2 Format of Engagement

- One-on-one mentoring (student-alumnus pairing)
- Group mentoring (one alumnus to a small group of students)


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- Online or in-person sessions (as per mutual convenience)
- Duration: Typically 3 to 6 months per cycle

5. Roles and Responsibilities

5.1 Office of Alumni Relations

- Maintain a central database of interested alumni mentors
- Coordinate with Deans and Placement Cell for mentor-mentee matching
- Conduct orientation for mentors and mentees
- Monitor progress and collect feedback
- Issue letters of appreciation/certificates to mentors and mentees

5.2 Alumni Mentors

- Commit to at least 2–3 mentoring sessions per semester
- Offer guidance within professional and ethical limits
- Maintain confidentiality and professionalism
- Submit brief mentoring reports (if required)

5.3 Mentees (Students)

- Be respectful of the mentor's time and expertise
- Attend sessions regularly and prepare adequately
- Be open to feedback and maintain confidentiality
- Submit feedback post-mentoring cycle

6. Eligibility Criteria

6.1 For Mentors (Alumni)

- Must be a graduate/postgraduate/research alumnus of KRMU
- Minimum 2 years of professional or academic experience
- Voluntary registration and consent to mentor

6.2 For Mentees (Students)

- Must be enrolled in full-time degree programmes
- Should apply through the respective School or Office of Alumni Relations


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- Must adhere to the responsibilities outlined above

7. Registration and Onboarding Process

7.1 Alumni Mentor Registration

- Alumni express interest via **Alumni Mentor Registration Form** (Google Form/ERP)
- Submit: Updated profile, domain of expertise, preferred mentoring format, availability
- Office of Alumni Relations verifies and shortlists mentors
- Issue Letter of Engagement to selected alumni mentors

7.2 Student Mentee Registration

- Students register via **Mentee Enrollment Form**
- Select mentoring area: academic, career, personal growth, or higher studies
- Submit preferred communication method and time slots

7.3 Orientation

- Conduct **separate online/in-person orientation sessions** for mentors and mentees

Share mentorship code of conduct and expectations

8. Mentor-Mentee Matching Process

- Matching done by School Mentoring Coordinator and Office of Alumni Relations
- Criteria for matching:
 - Discipline/School
 - Professional domain of alumni
 - Availability and preferred mode (online/in-person)
 - Gender/language preferences (if applicable)
- Each alumni mentor can be assigned:
 - Up to **3 individual mentees** for 1:1 mentoring
 - Or **1 group of 5–10 students** for group mentoring

9. Implementation of Framework

1. Call for Alumni Mentors issued bi-annually by Office of Alumni Relations
2. Student Registration for mentorship opened through academic departments



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3. Matching Process based on domain, interest, and availability
4. Mentorship Cycle Commences with introductory orientation
5. Feedback and Impact Assessment conducted at the end of each cycle

10. Mentorship Engagement Cycle

Type	Focus Area
Academic Mentoring	Research guidance, study techniques, academic strategy
Career Mentoring	Industry trends, placements, internships, entrepreneurship
Higher Education Mentoring	MS/MBA/PhD abroad, competitive exams, SOP preparation
Life Skills Mentoring	Soft skills, work-life balance, leadership

11. Session Guidelines

- Sessions may be scheduled monthly, bi-monthly, or as mutually agreed
- Mentors and mentees should maintain:
 - Respectful tone
 - Confidentiality
 - Punctuality and preparedness
- Use university email or other safe communication platforms (Zoom, Meet)

12. Monitoring and Documentation

- Each School Coordinator to maintain a Mentoring Logbook
- Record of:
 - Mentor–mentee pairings
 - Session dates
 - Key discussion points and outcomes
- Feedback to be collected after every mentorship cycle via a structured form
- Office of Alumni Relations to publish an Annual Mentorship Report

13. Recognition and Incentives

- Mentors receive:


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- Digital certificate of appreciation
- Acknowledgment on university website/newsletter
- Invitation to alumni engagement events
- **Mentees receive:**
 - Certificate of participation
 - Mentorship credits (if integrated into co-curricular framework)

14. Conflict Resolution

If any grievance or misunderstanding arises:

- Mentees/mentors may report to the School Coordinator or Office of Alumni Relations
- Confidential inquiry and resolution within 7 working days

15. Confidentiality and Code of Conduct

- All discussions between mentors and mentees are confidential
- No exchange of personal financial, legal, or health-related advice
- All participants must adhere to University's Code of Conduct and Ethics

16. Annexures

- Annexure A – Alumni Mentor Registration Form
- Annexure B – Mentee Registration Form
- Annexure C – Mentoring Log Template
- Annexure D – Feedback and Assessment Form
- Annexure E – Letter of Engagement Template for Mentors

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Annexure A**ALUMNI MENTOR REGISTRATION FORM**

Section	Details
Full Name	
Student ID	
Programme & School	
Year/Semester	
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language)
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots)
Short Bio (50–100 words)	
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	


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MENTEE REGISTRATION FORM

Section	Details
Full Name	
Student ID	
Programme & School	
Year/Semester	
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language)
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots)
Short Bio (50–100 words)	
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	


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Annexure C

MENTORING LOG

(TO BE MAINTAINED BY SCHOOL COORDINATOR)

Mentor(s) Name(s)	Mentee(s) Name(s)	Mentoring Area	Session Date	Mode (Online/In- person)	Key Discussion Points

Note: Submit a copy of the log quarterly to the Office of Alumni Relations.

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MENTORSHIP FEEDBACK FORM

For Mentees

1. Name: _____
2. Mentor's Name: _____
3. Number of sessions attended: _____
4. Overall Experience: ☐ Excellent ☐ Good ☐ Average ☐ Poor
5. Please rate your mentor's support and guidance (1-5): _____
6. Key takeaways from mentoring:

7. Suggestions for improvement:

For Mentors

1. Name: _____
2. Mentee Name(s): _____
3. Overall Mentee Engagement: ☐ Excellent ☐ Good ☐ Average ☐ Poor
4. Was the student prepared and responsive? ☐ Yes ☐ No
5. Challenges faced (if any):

6. Willingness to continue as mentor next cycle: ☐ Yes ☐ No
7. Suggestions for the program:

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Annexure E

LETTER OF ENGAGEMENT FOR ALUMNI MENTOR

To

Alumni Name

Batch

Roll No.

Dear Alumni (Name),

Greetings from K.R. Mangalam University!

We are pleased to welcome you as a valued Alumni Mentor under the KRMU Alumni Mentorship Program. Your experience and insights will serve as a vital resource in guiding our students toward success in their academic and professional pursuits.

Engagement Details:

- **Mentorship Type:** [Academic / Career / Higher Studies / Life Skills]
- **Mentoring Format:** [Online / In-person / Hybrid]
- **Duration:** [3–6 Months Mentorship Cycle]
- **Expected Commitment:** [2–3 Sessions Per Semester]

You are requested to:

- Maintain professional ethics, confidentiality, and respect in all interactions
- Submit brief engagement updates or feedback upon request
- Coordinate with the School Mentoring Coordinator for scheduling and follow-ups

We deeply appreciate your willingness to contribute to your alma mater and enrich the journey of current students.

With best regards,

Alumni Relationship Officer
K.R. Mangalam University

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Annexure B

MENTEE REGISTRATION FORM

Section	Details
Full Name	Keshav Bhatta
Student ID	2208790079
Programme & School	BA Psychology SOHS
Year/Semester	II
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input checked="" type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language)
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Either
Availability	(Days & Time Slots) open
Short Bio (50–100 words)	
Expectations from Mentor	Guidance for career
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	

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ALUMNI MENTOR REGISTRATION FORM

Section	Details
Full Name	Akanksha
Student ID	1805170002
Programme & School	SOLS BA LLB
Year/Semester	NA
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input checked="" type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) Networking
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots) Saturday 12:00 - 2:00 PM
Short Bio (50–100 words)	Attached with form
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	✓
Date	15/05/2023




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Annexure A

ALUMNI MENTOR REGISTRATION FORM

Section	Details
Full Name	Ankita
Student ID	1802080012
Programme & School	BBA, SMC
Year/Semester	NA
Area(s) of Interest	<input checked="" type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input checked="" type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language)
Preferred Mode of Mentoring	<input checked="" type="checkbox"/> Online <input type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots) Saturday 5:00pm onwards
Short Bio (50–100 words)	Attached
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	


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ALUMNI MENTOR REGISTRATION FORM

Section	Details
Full Name	Zureh T. Kikon
Student ID	1506160007
Programme & School	B. Arch SOAD
Year/Semester	—
Area(s) of Interest	<input checked="" type="checkbox"/> Academic Improvement <input checked="" type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input checked="" type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) Networking
Preferred Mode of Mentoring	<input checked="" type="checkbox"/> Online <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Either
Availability	(Days & Time Slots) Sunday 8:00 PM onwards
Short Bio (50–100 words)	Attached
Expectations from Mentor	Consulting
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	12/00/2020


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ALUMNI MENTOR REGISTRATION FORM

Section	Details
Full Name	Bravey
Student ID	2013820003
Programme & School	B.Sc. (H) Agriculture, SoAS
Year/Semester	NA
Area(s) of Interest	<input checked="" type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) Language, Subject Command
Preferred Mode of Mentoring	<input checked="" type="checkbox"/> Online <input type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots) Mondays 11:00 AM to 1:00 PM
Short Bio (50–100 words)	As attached
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	

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ALUMNI MENTOR REGISTRATION FORM

Section	Details
Full Name	Nimisha Khaneja
Student ID	1711260003
Programme & School	B.El.Ed. SOED
Year/Semester	N.A.
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input checked="" type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input checked="" type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language)
Preferred Mode of Mentoring	<input checked="" type="checkbox"/> Online <input type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots) Saturday - Sunday
Short Bio (50–100 words)	Attached
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	✓
Date	16/04/23


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Annexure A

ALUMNI MENTOR REGISTRATION FORM

Section	Details
Full Name	Aakrili Patel
Student ID	2104610010
Programme & School	M. Pharma SMAS
Year/Semester	N/A
Area(s) of Interest	<input checked="" type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) <i>Language</i>
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Either
Availability	(Days & Time Slots) <i>Sunday</i>
Short Bio (50–100 words)	<i>As attached</i>
Expectations from Mentor	
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	<i>Aakrili</i>
Date	24/5/24

[Signature]
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Annexure B

MENTEE REGISTRATION FORM

Section	Details
Full Name	Mayank Raj
Student ID	2101930052
Programme & School	B.Tech. CSE (AI/ML) SOET
Year/Semester	IV
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input checked="" type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input checked="" type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) Skill
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> Either
Availability	(Days & Time Slots) Sunday
Short Bio (50–100 words)	
Expectations from Mentor	Skill development
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	15/04/23


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Annexure B**MENTEE REGISTRATION FORM**

Section	Details
Full Name	Avimash Kumar
Student ID	2102000061
Programme & School	BBT SMC
Year/Semester	1st
Area(s) of Interest	<input checked="" type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) Programme selected
Preferred Mode of Mentoring	<input checked="" type="checkbox"/> Online <input type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots) Friday
Short Bio (50–100 words)	
Expectations from Mentor	mentorship mentorship
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	16/08/23


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Annexure B

MENTEE REGISTRATION FORM

Section	Details
Full Name	Ratika Sharma
Student ID	1505140044
Programme & School	BBA LLB
Year/Semester	VII
Area(s) of Interest	<input type="checkbox"/> Academic Improvement <input type="checkbox"/> Career Planning <input type="checkbox"/> Competitive Exams <input type="checkbox"/> Research <input checked="" type="checkbox"/> Internships/Jobs <input type="checkbox"/> Life Skills
Preferred Mentor Profile	(e.g., Industry, domain, gender preference, language) Jobs
Preferred Mode of Mentoring	<input type="checkbox"/> Online <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Either
Availability	(Days & Time Slots) Saturday / Sunday
Short Bio (50–100 words)	
Expectations from Mentor	Placement help
Declaration	I commit to actively participate in the mentoring process and adhere to the code of conduct.
Signature	
Date	10/10/18

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Annexure D

MENTORSHIP FEEDBACK FORM

For Mentees

1. Name: Amisha Anand
2. Mentor's Name: Deepanshi Arora
3. Number of sessions attended: 03
4. Overall Experience: ☒ Excellent ☐ Good ☐ Average ☐ Poor
5. Please rate your mentor's support and guidance (1-5): 5
6. Key takeaways from mentoring:

- Preparation of Competitive Exam
- How to prepare for exams

7. Suggestions for improvement:

Nil

For Mentors

1. Name: Deepika Arora
2. Mentee Name(s): Anishav Anand
3. Overall Mentee Engagement: ☒ Excellent ☐ Good ☐ Average ☐ Poor
4. Was the student prepared and responsive? ☒ Yes ☐ No
5. Challenges faced (if any):

Timing was a bit problematic. Rest
all was good.

6. Willingness to continue as mentor next cycle: ☒ Yes ☐ No
7. Suggestions for the program:

None

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MENTORSHIP FEEDBACK FORM

For Mentees

1. Name: Nikunj Bhanu Anand
2. Mentor's Name: Namrata
3. Number of sessions attended: 02
4. Overall Experience: ☒ Excellent ☐ Good ☐ Average ☐ Poor
5. Please rate your mentor's support and guidance (1-5): 4.5
6. Key takeaways from mentoring:
The sessions were good and helpful.
7. Suggestions for improvement:
I would like to take more sessions

For Mentors

1. Name: Namrata
2. Mentee Name(s): Nikunj Bhanu Anand
3. Overall Mentee Engagement: ☐ Excellent ☒ Good ☐ Average ☐ Poor
4. Was the student prepared and responsive? ☒ Yes ☐ No
5. Challenges faced (if any):
Nil
6. Willingness to continue as mentor next cycle: ☒ Yes ☐ No
7. Suggestions for the program:
Not

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Annexure D

MENTORSHIP FEEDBACK FORM

For Mentees

1. Name: AVINASH KUMAR
2. Mentor's Name: DEEPAK YADAV
3. Number of sessions attended: 03
4. Overall Experience: ☒ Excellent ☐ Good ☐ Average ☐ Poor
5. Please rate your mentor's support and guidance (1-5): 5
6. Key takeaways from mentoring:
Mentor helped to manage time and how to study and plan. He also helped with jobs and career
7. Suggestions for improvement:
Nil

For Mentors

1. Name: Deepak Yadav
2. Mentee Name(s): Avinash Kumar
3. Overall Mentee Engagement: ☐ Excellent ☒ Good ☐ Average ☐ Poor
4. Was the student prepared and responsive? ☒ Yes ☐ No
5. Challenges faced (if any):
In session 1, he was hesitant but opened up later.
Overall good sessions
6. Willingness to continue as mentor next cycle: ☒ Yes ☐ No
7. Suggestions for the program: Nil


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S J M C

Alumni Connect

Skill Enhancement Programme on Trends in Digital Skills for Media Industry

Mode: MS Teams

Date

26th March 2022
Saturday

Time

10:30 AM



Moderator- Himanshi Sachdeva
BA (JMC) VI Semester



Mr. Gaurav Sachdeva
MYFM, Digital Media Executive
BA (JMC), 2017-2020 KRMU

University Gurugram Campus: ☎ 011-48884888 / 8800697010-15 📞 8800697012
🌐 www.krmangalam.edu.in ✉ welcome@krmangalam.edu.in


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Report on

ALMUNI CONNECT ON TRENDS IN DIGITAL SKILLS FOR MEDIA INDUSTRY

On 26th March 2022

Target Group: Students of SJMC

Resource Person: Mr. Gaurav Sachdeva

Coordinators: Prof. (Dr) Kiran Bala and Dr. Ritika Saxena

Date and Time: Saturday, 26th March, 12:00 pm

Venue: MS Teams, SJMC, K.R. Mangalam University

Introduction

Alumni connect is very important for the students who are in pursuing stage of their degree, so that he can interact with his alumni and gain career related knowledge.

Objectives

- To understand the career options and working way and structure of media industry

Content

On 26 March 2022, School of Journalism and Mass Communication, KRMU organized an online alumni connect session on "Trends in Digital Skills for Media Industry" by alumni Gaurav Sachdeva, Digital Media Executive, My FM, Dainik Bhaskar Group through MS Teams. Himanshi Sachdeva was the moderator of the session.

The "connect" was started with interactive session of questions-answers with the guest. He was asked about the challenges he faced till now, what made him opt for journalism, was he content with the position he has just obtained, future plans, etc. While answering, Gaurav Sachdeva


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mentioned brief excerpts from his life along with some tips for visiting journalists. He said, "You should never give up on opportunities which you think is not for you, as every opportunity has some or the other learning's for you take with you." Also he discussed about the scope of digital platforms and informed that in the future, the development of citizen journalism is expected to beat all forms of journalism. At the end of the session, the students interacted with the guest and asked questions.

Attendees

Around 30 participants including faculty of SJMC connected with online session MS Teams.

Activity Outcome

The students gained the knowledge of various career options in mass media and they came know about the scope of various digital platforms. Also, the interactive part calms down the queries of the students.

Conclusion

The guest of the session shared his experience of career and guided the students for to focus on their interested area, in which they want to make their career. The students get encouraged when they connect with their alumni who are doing good jobs.

Further Scope

Organizing alumni connect helps students in encouraging and understanding the various career options that helps their future career path.



Glimpses of Alumni Connect session



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Gurugram, Delhi-NCR

School of Education

Organizes

ALUMNI TALK SERIES

On

DIGITAL SKILLS THAT TEACHERS MUST HAVE

Awareness of Trends in Technology

2nd September 2022 Time : 12 Noon Venue : 201, 2nd Floor,

Alumni Speaker :

Ms Dolly B.El.Ed. Batch (2017-2021)

Assistant Teacher

Blooms Public School, Vasant Kunj



Dean: Prof.(Dr.) Tania Gupta, School of Education

Coordinators:

Jena, Associate Professor, SOED
ni Gaur, Assistant Professor, SOED

Tania Gupta
2/9/22
DEAN
School of Education (SOED)
K.R. Mangalam University
Sohna road, Gurugram Haryana 122103

Student Coord

Ms Shamiksha, B.El.Ed. Sen

Ms. Deepanshi, B.El.Ed. Seme

University Gurugram Campus: ☎ 011-48884888 / 8800697010-15 ☎ 880069

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K.R. Mangalam University
Sohna Road, Gurugram (Haryana)

AWARENESS OF TRENDS IN TECHNOLOGY

Report of Alumni Talk Series on "Digital Skills the Teachers Must Have"


School of Education successfully organized the third session of the Alumni Talk Series on "Digital Skills the Teachers Must Have". Ms Dolly (B.El.Ed. Alumni, 2017-2021) was invited as the speaker in the Alumni session which was conducted in Room No. 201, A-Block, 2nd floor from 12: 00. PM. onwards on 22nd September 2022. The session was attended by 15 students and 5 faculty members of SOED. Ms Dolly gave a bird's eye view of various kinds of digital applications and software which are helpful to make the teaching-learning ICT based by giving all the live illustrations on the Interactive Board. The Alumni interacted with student-teachers by initiating the Hands-on activities in the sessions where student-teachers asked questions with respect to the enhancement of digital skills. The session was very informative and interactive and ended with motivational tips and heartfelt wishes of Prof. Tania Gupta, Dean, School of Education, and other faculty members.


Event Co-ordinators


Dr P. C. Jena, Associate Professor, SOED

Ms Vidhi Gaur, Assistant Professor, SOED

स्कूल ऑफ एजुकेशन ने "डिजिटल स्किल्स द टीचर्स मस्ट हैव" पर एलुमनी टॉक सीरीज़ के तीसरे सत्र का सफलतापूर्वक आयोजन किया। सुश्री डॉली (बी.ई.एल.एड. पूर्व छात्र, 2017-2021) को पूर्व छात्र सत्र में वक्ता के रूप में आमंत्रित किया गया था जो कि कमरा नंबर 201, ए-ब्लॉक, दूसरी मंजिल में 22 सितंबर 2022 को दोपहर 12:00 बजे से आयोजित किया गया था। स्कूल ऑफ एजुकेशन के 15 छात्रों और 5 संकाय सदस्यों ने भाग लिया। सुश्री डॉली ने विभिन्न प्रकार के डिजिटल अनुप्रयोगों और सॉफ्टवेयर के बारे में एक विहंगम दृश्य दिया, जो इंटरएक्टिव बोर्ड पर सभी लाइव चित्रण देकर शिक्षण-शिक्षण आईसीटी को आधारित बनाने में सहायक हैं। पूर्व छात्रों ने सत्र में व्यावहारिक गतिविधियों की शुरुआत करके छात्र-अध्यापकों के साथ बातचीत की, जहां छात्र-शिक्षकों ने डिजिटल कौशल को बढ़ाने के संबंध में प्रश्न पूछे। सत्र बहुत जानकारीपूर्ण और संवादात्मक था और प्रो. तानिया गुप्ता, डीन, स्कूल ऑफ एजुकेशन, और अन्य संकाय सदस्यों के प्रेरक सुझावों और हार्दिक शुभकामनाओं के साथ समाप्त हुआ।


Registrar
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DEAN
School of Education (SOED)
K.R. Mangalam University,
Sohna road, Gurugram Haryana 122003


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A few glimpses of the event are attached



K.R. MANGALAM UNIVERSITY
THE COMPLETE WORLD OF EDUCATION
Gurugram, Delhi-NCR

School of Education

Organizes

ALUMNI TALK SERIES

On

DIGITAL SKILLS THAT TEACHERS MUST HAVE

Awareness of Trends in Technology

Date : 22nd September 2022 Time : 12 Noon Venue : 201, 2nd Floor, A Block

Alumni Speaker :

Ms Dolly B.El.Ed. Batch (2017-2021)

Assistant Teacher

Blooms Public School, Vasant Kunj



Dean: Prof.(Dr.) Tania Gupta, School of Education

Faculty Coordinators:

Dr P.C. Jena, Associate Professor, SOED

Ms Vidhi Gaur, Assistant Professor, SOED

Student Coordinator:

Ms Shamiksha, B.El.Ed. Semester I

Ms. Deepanshi, B.El.Ed. Semester VII

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Tania Gupta
DEAN

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K.R. Mangalam University
Sohna road, Gurugram Haryana 122103

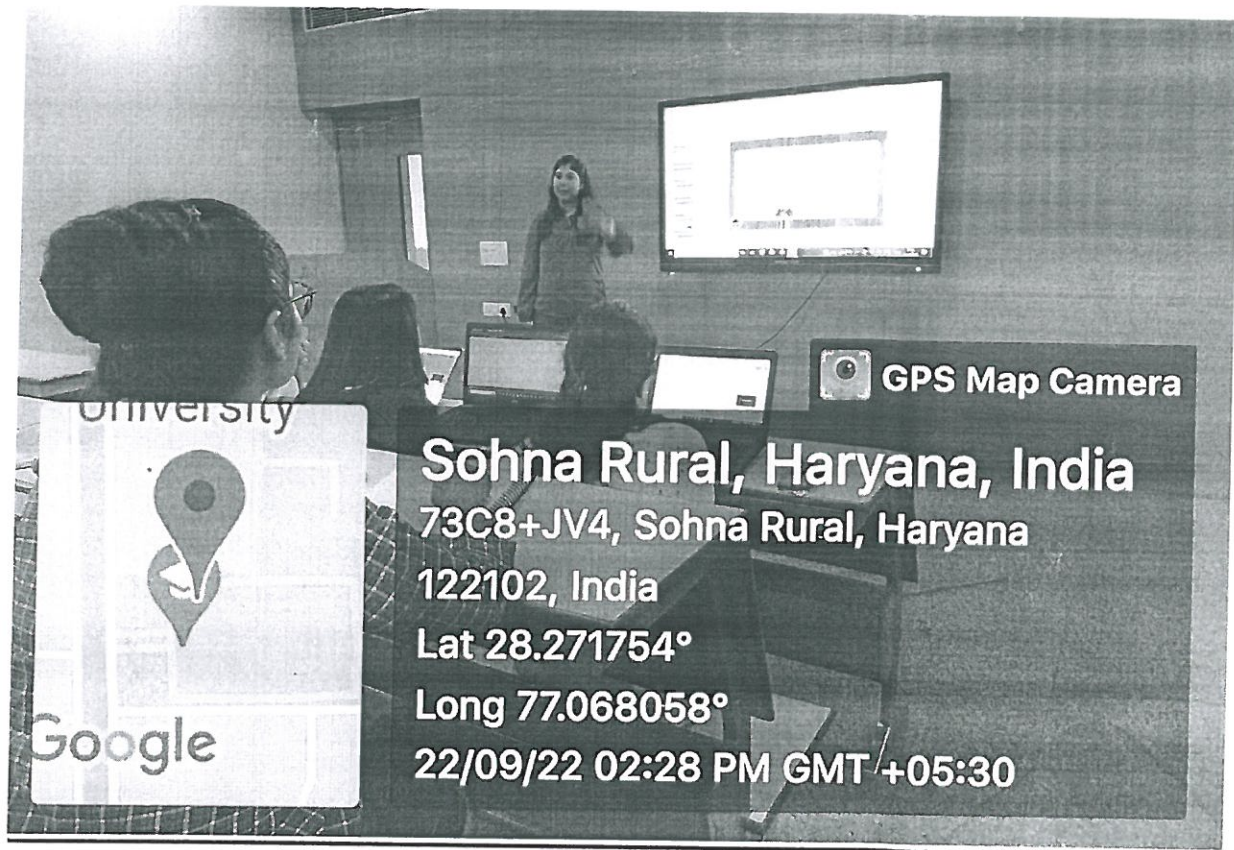
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Tani Gupta
21/12/22
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[Signature]
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K.R. Mangalam University
Sohna Road, Gurugram (Haryana)



Sohna Rural, Haryana, India

73C8+JV4, Sohna Rural, Haryana

122102, India

Lat 28.271754°

Long 77.068058°

22/09/22 02:28 PM GMT +05:30

Tamir Gupta
28/9/22

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KR-MANGALAM UNIVERSITY
THE COMPLETE WORLD OF EDUCATION
Gurugram, Delhi-NCR

School of Humanities

Organizes

Alumni Talk Series

On

**DIGITAL FLUENCY THE
SKILL FOR TODAY**

Date: 22nd September 2022 Venue: All5

Speaker :

Mr. Daksh Mehta,

Technical Sourcer


Faculty Organizers:

Dr. Shivani Wadhwa

Mr. Bilal Khan



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K.R. MANGALAM UNIVERSITY

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Report on

Title of the Event- Alumni Talk Series

“Digital Fluency-The Skill for Today”

Date: Thursday, 22 September 2022.

Venue: Room No. A 115, A Block, K.R. Mangalam University.

Event Type: Alumni Talk Series

Mode of Activity: Hybrid

Target Group: Students of SOHS

Resource Person: Mr. Daksh Mehta

Coordinators: Dr. Shivani Wadhwa and Mr. Bilal Khan

Organized by: School of Humanities

Number of Participants: Attached

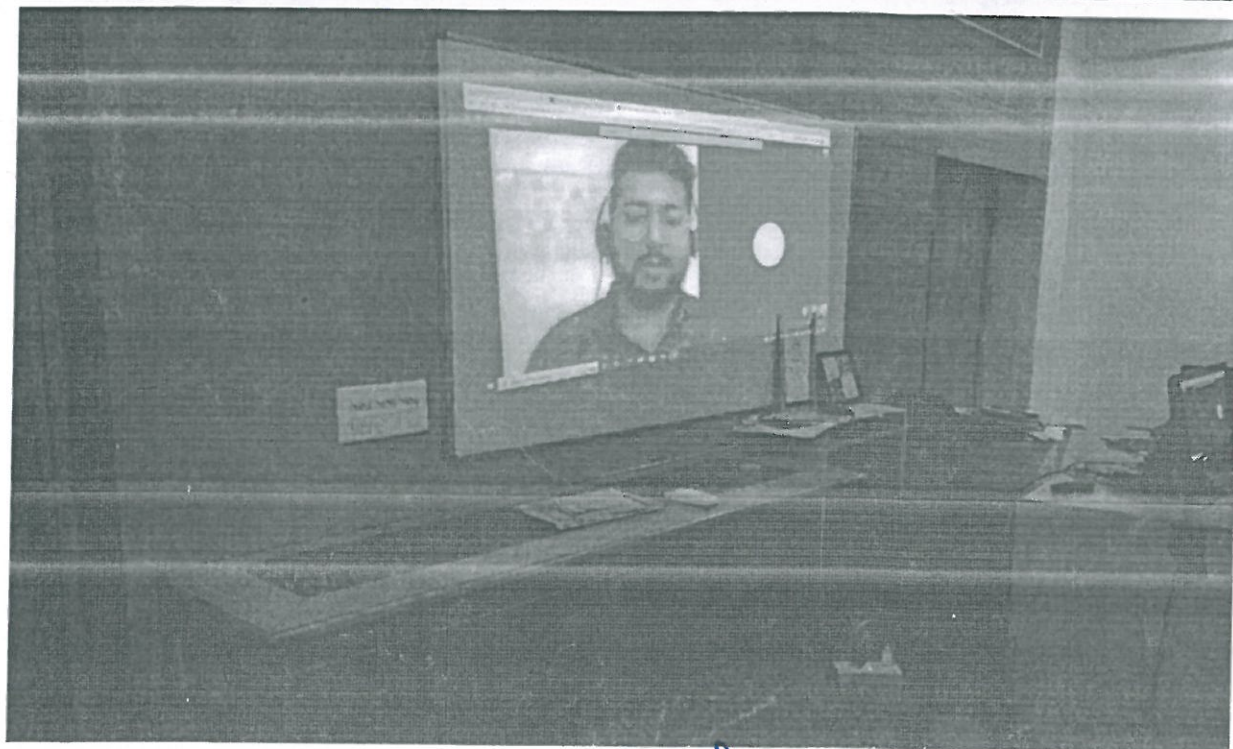
An interactive session in the light of event activity on the topic named **Alumni Talk Series on “Digital Fluency-The Skill for Today” (offline event)** was organized by the School of Humanities (SOHS), KRMU on 22nd September, 2022. The objective of the event was to provide knowledge and awareness to the students about the advantages of being digitally empowered in their lives. The resource person, Mr. Daksh Mehta shared his experiences regarding the various forms of digital tools and techniques which could bring a significant change in their professional and social lives. In this regard, the use of LinkedIn platform was suggested to be used dominantly and efficiently by the students in order to make purposeful connections, both nationally and internationally, which will help them to gain access to job opportunities of various forms. Besides, several emerging government portals were also recommended to the students in order to look for various opportunities and interests. Thus, the program fulfilled its objective of guiding the students to learn the know-how of various digital techniques and become digitally fluent and learn new skills. Feedback was collected from students during the session. After the presentation, the audience asked their questions so as to clear their doubts about various misconceptions of using the emerging digital techniques. Students across various department of SOHS developed the strategy to become digitally fluent with the passage of time. There could be more interactions in future between students of different school and the resource-persons, wherein there is a possibility of inviting the resource persons from different backgrounds.

Kamran

Shivani

Bilal Khan

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Sohna Road, Gurugram (Haryana)



Registrar
K R Mangalam University
Sohna Road, Gurugram (Haryana)

Shivam

Bilal Khan

Report prepared by	Mr. Bilal Khan <i>Bilal Khan</i>
Report verified by Event Coordinator	Dr. Shivani Wadhwa <i>Shivani</i>
Report Seen by Dean	Dr. Kamini C. Tanwar <i>Kamini</i>

Kamini

Shivani

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K.R. Mangalam University
Sohna Road, Gurugram (Haryana)



2023



PRANGLA AMUL VIKAS

THE COMPLETE WORLD OF EDUCATION

SCHOOL OF HUMANITIES

Organizes

Alumni Interaction Session



26th October, 2023



12 noon onwards



A 208

Faculty Coordinators:

Dr. Shivani Wadhwa

Mr. Rajiv Ranjan

Dr. Nandini Biswas

Assistant Professors, SOHS

Registrar
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University Gurugram Campus: 011-458-8888 / 880006 / 010-15 03800637012

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Report on

Title of the Event – Alumni Interaction Session

Date: Thursday, 26th October 2023

Venue: Room No. A 208, A Block, K.R. Mangalam University.

Event Type: Alumni Engagement

Mode of Activity: Offline

Target Group: SOHS Students

Resource Person: Ms. Stuti Sharma, Alumni, School of Humanities

Organized by: School Humanities

Coordinators: Dr. Nandini Biswas, Dr. Shivani Wadhwa, Mr. Rajiv Ranjan

Number of Participants (Attendance as Annexure): 53

Introduction

School of Humanities, K. R. Mangalam University, organized the Alumni Interaction Session for the SOHS students on 26th October 2023. For the event an alumni of SOHS was invited as the guest speaker to interact and share her experience with students.

Objective

The purpose of the event was to help the students to interact with the alumni for academic excellence and also, recognize the contribution of their alumni in the professional world.

Methodology

Event coordinators Dr. Nandini Biswas, Department of Psychology, Dr. Shivani Wadhwa, Department of English, and Mr. Rajiv, Department of Foreign Languages; the faculty of School of Humanities, introduced the event along with the vision of school of Humanities to the students.

Content

An alumni interaction session was conducted by SOHS for its students on 26th October 2023. Ms. Stuti Sharma, an erstwhile student of the department of Psychology, SOHS, was the speaker for this event. Ms.

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[Signature]

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Internally

Haryana



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Sharma is currently a Research Assistant at the Risk and Resilience Lab, Penn State University. The speaker spoke of her journey as a budding researcher, and shared her insights on pursuing exciting research opportunities in the US and India. She extolled her alma mater KRMU's role in shaping her career.

Outcome

The lecture was followed by a lively question and answer session where the students got insights of the various career options and opportunities.

Conclusion

Such events help the students to connect with the alumni and the faculty to develop better understanding of their own interests and capabilities.

Further Scope

In future, more events like this should be organized based on the experiences of students, administration, and the faculty.

[Handwritten signature]
Sohini Rana, Gurukul Kangri
Sohini Rana, Gurukul Kangri



K.R. MANGALAM UNIVERSITY

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Photo 1: Ms. Stuti Sharma interacting with students

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Photo 2: Dr. Nandini Introducing the speaker

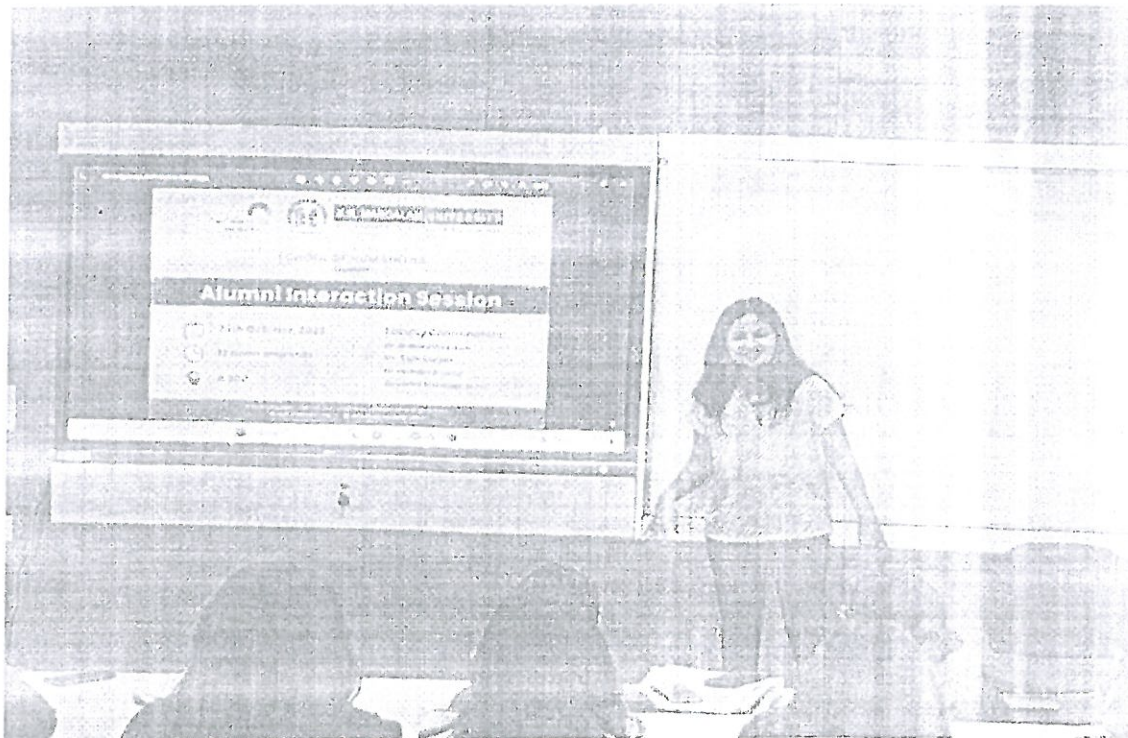


Photo 3: Ms. Stuti enriching with the students

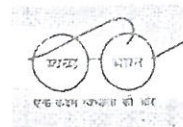
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(India)

Dr. P.
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K.R. Mangalam University
Gurgaon (Haryana)



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Report prepared by	Mr. Rajiv Ranjan 01/11/2023
Report verified by Event Coordinator	Mr. Rajiv Ranjan, Dr. Nandini Biswas, Dr. Shivani Wadhwa 01/11/2023
Report Seen by the school coordinator	Dr. Suruchi Singh 02/11/2023
Report verified by the IQAC Coordinator	Dr. Shikha Dutt Sharma 02/11/2023

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Annexure I: Feedback from target audience
Annexure II: Attendance of target audience

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K.R. MANGALAM UNIVERSITY

THE COMPLETE WORLD OF EDUCATION

School of Journalism & Mass Communication
Organises

Alumni Connect

Date: December 5, 2022

Time: 10 am

Venue: A- Block (Moot Court)



Ms. Shruti Sharma

Account Executive, PR,
Media Mantra Pvt. Ltd.



Ms. Himanshi Sachdeva

PR Executive, The 23 Watts

Students Coordinators: Samika & Rebecca

Organizer: Mr. Ritwik Ghosh & Dr. Sarina Mehra

Dean

Prof (Dr) Neeraj Khattari

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K.R. MANGALAM UNIVERSITY

THE COMPLETE WORLD OF EDUCATION

Report on

Alumni Connect

Date: Monday, 5th December 2022.

Venue: Moot court, A Block, KR Mangalam University

Event Type: Alumni Connect

Mode of Activity: offline

Target Group: students of SJMC

Resource Persons (if any): 1. Shruti Sharma, BA(J&MC) 2019-22

2. Himanshi, BA(J&MC)2019-22

Coordinators: Mr Ritwik Ghosh, Dr. Sarina

Organized by: School of Journalism and Mass Communication

Number of Participants (Attach Attendance as Annexure): 31

(In case of extension activity also attach attendance of the people being attended as annexure)

5th December 2022: Alumni connect was organized by SJMC at the Moot Court within A-block in University campus. The event was coordinated by Ms. Samika Rathore, a student of SJMC on 5th December, 2022. The event consisted of discussions by the alumni of the course, Ms. Shruti Sharma and Ms. Himanshi Sachdeva, for the goal of guiding the students on the subjects of Journalism and Public Relations.

The Alumni Connect began at 10:00 a.m. and continued till 1:00 pm. Shruti and Himanshi encouraged students to increase their general awareness by reading multiple newspapers daily. Being a PR professional, they also talked about strategic communication, PR campaign, role of market research in PR and about other nuances of Public Relations industry. They motivated students to polish their skills regularly. Students of SJMC were delighted to interact with their seniors.


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Sohna Road, Gurugram (Haryana)

Pics (non-geotagged for social media /geotagged for NAAC) with Date and Captions



Photo 1: Alumni (Shruti and Himanshi) addressing students in Moot Court.



Photo 2: Talking about nuances of public relations



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K. J. Somaiya Institute of Management Studies & Research
Gandhinagar, Gandhinagar, (Haryana)



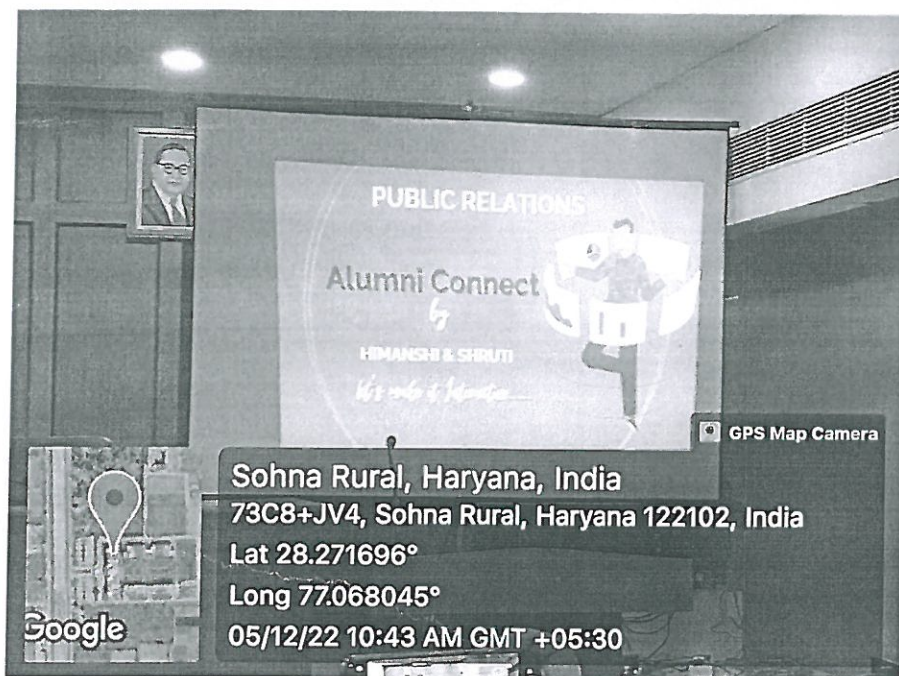
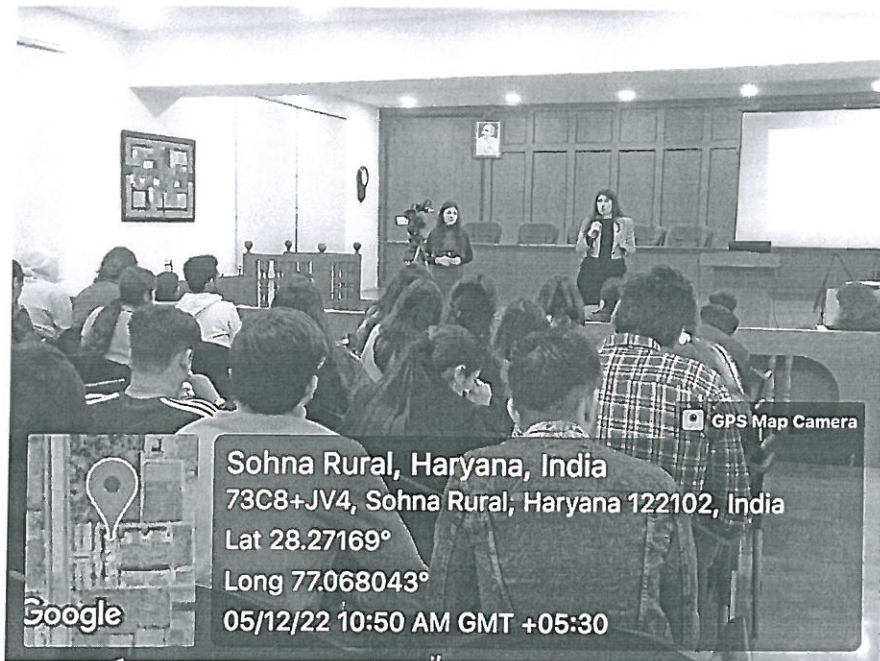
Photo 3: Giving memento to alumni



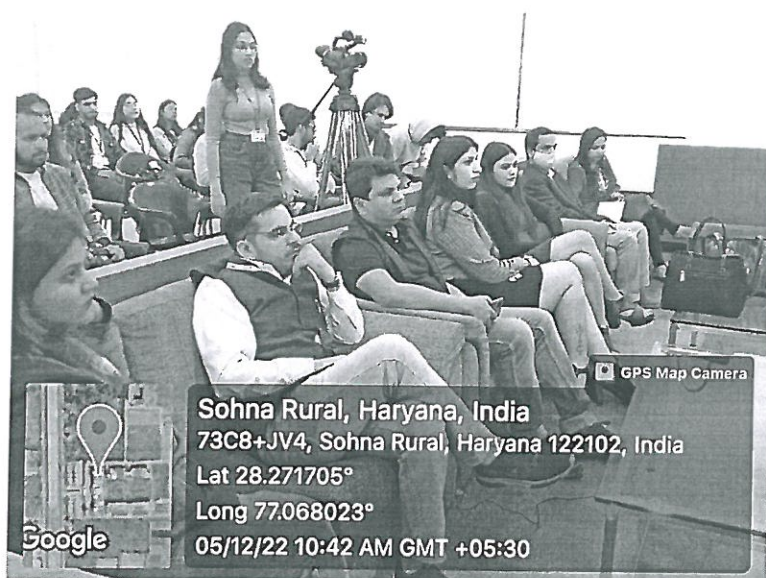
Photo 4: Group photo

[Handwritten Signature]
 Registrar
 Anna University
 Anna Road, Guindy (Chennai)

Geotagged pics:



[Signature]
Registrar
K.R. Mangalam University
Sohna Road, Gurugram (Haryana)



List of Participants with attendance: Attached as Annexure

Report prepared by	Dr. Sarina Mehra
Report verified by Event Coordinator	Mr Ritwik Ghosh
Report Seen by Dean / Club Coordinator / Activity Coordinator/ IQAC Director / Registrar	Mr. Ritwik Ghosh

Registrar
K.R. Mangalam University
Road, Gurugram (Haryana)



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THE COMPLETE WORLD OF EDUCATION

SCHOOL OF BASIC AND APPLIED SCIENCES

ORGANIZES

*ALUMNI Connect: Declamation on
Skill Required in Corporate World*

DATE: OCTOBER 12, 2022
VENUE: B014, B - BLOCK
TIME: 12:00 - 1:00 PM


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“Alumni Connect: Declamation on Skills Required for Corporate World”

Date: Tuesday, 12th October 2022

Venue: MS team, online

Event type: Intra School

Mode of activity: Online

Target Group: All the students of SBAS

Resource Person: Ms Ashu Barwal, Alumni

Event Coordinators: Dr. Neeraj Kumari and Dr. Chandra Mohan

Organized by: School of Basic and Applied Sciences

School of Basic and Applied Sciences organized “**Alumni Connect: Declamation on Skills Required for Corporate World**” on 12th October 2022 in online mode from 12:00pm onwards where all students from SBAS present. The program was started by Dr Neeraj Kumari, event coordinator by giving a brief introduction about the alumni, Ms Ashu. Ms Ashu completed her graduation in B Sc Chemistry in 2020 and currently she is working in a school.

Ms Ashu told the participants about different skills like soft skills, problem solving skills, interpersonal skill, adaptability according to the working environment, leadership and many more. She emphasized on the communication skill which is one of the most important personality trait. Effective use of the five elements of communication, which include the sender, receiver, message, medium and feedback helps to deliver a message with clarity. She said that communication skills can be verbal, non-verbal, visual and written. For an effective


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communication, this is very important to understand your colleagues, their ideas and instructions. The communication can be improved with practice.

The second important skill is the problem-solving skill, which is the act of determination of the issue by identifying its cause. The employees are an asset to any organization as they help the team to optimize their efficiency. The adaptability is the ability to work in a team. This type of the skill always helps a person to achieve the goal in his/ her life as the aptitude to work with others becomes even more crucial.

She further added in her talk about the learning skill. She said that this type of skill always helps a person to improve his knowledge about the organization. The person with good learning skills can adapt to change easily by learning new concepts and methods. Learning skills can be developed further by taking a skills-based course, researching or acquiring a new hobby.

In the last, some questions were asked to the participants related to the talk where all the participants answered very well. Dr Chandra ended the session with vote of thanks to the alumni as well as the participants.

Glimpses of the event

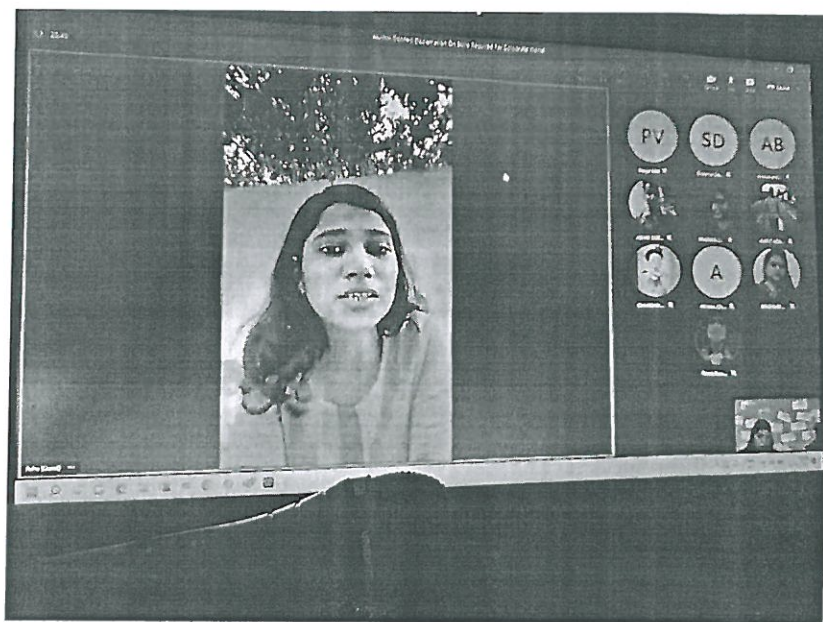


Photo 1: Ms Ashu Barwal telling about the skills required during the session


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Photo 2: Students from SBAS during alumni connect

Mercy
12/10/22

[Signature]
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K.R. MANGALAM UNIVERSITY
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Gurgaon, Delhi-NCR



School of Engineering and Technology
Organizes

ALUMNI TALK

Date: 15 March 2023

Time: 11:00 PM Onwards

Venue: Online

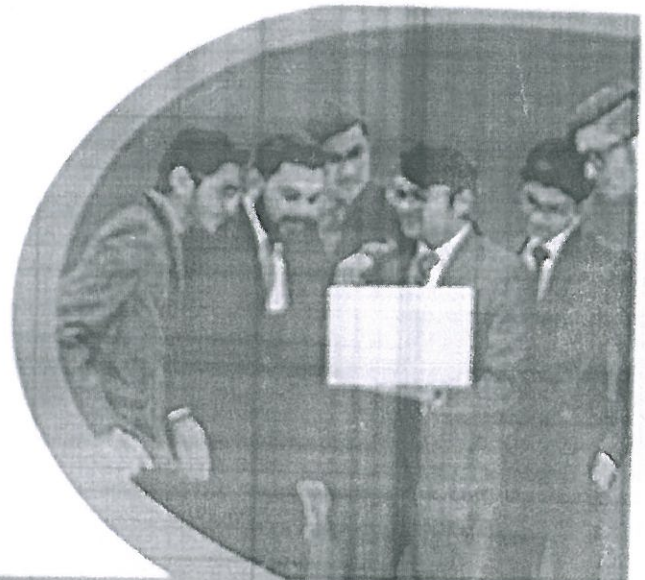
SPEAKER:

Mr. Amon Bhati

(ID Tech Solutions)

Designation :-

Digital Marketing Manager



EVENT COORDINATOR:

Mr. Ashwani Kumar

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Report
On
Alumni Talk
(Certifications & Skills for
successful career in IT Industry)
on
15th March, 2023
Online
K.R. Mangalam University


Registrar
K.R. Mangalam University
Sohna Road, Gurugram (Haryana)



K.R. MANGALAM UNIVERSITY
E D U C A T I O N F O R L I F E
(Recognized by UGC and a member of AIU)

Reference: KRMU/ Event/ 2022-23/ 1

Date: 10/3/2023

Event Approval Form

Society/Club/Department Name: Soc-IT-CSF

School: School of Engineering and Technology

Student Coordinator: Mr. Rishav, Mr. Arnan

Club/Society Coordinator: _____

Date of Event: 15th March, 2023

Event Name: Alumni Tolls

Audience Count: 60

Mode of Conduction: Online

Place of Conduction: Labi and Lab 4

Event Timings: 11:00 am onwards

Material Requirements: _____

Any Other Requirements: Transport ☐ IT ☐

(Note: Please fill separate requition for Transport and IT)

Arnan
Name and Signature
(Event Coordinator)

Phur
Name and Signature
(Dean of School/ DSW)

Signature
(Administrative Officer)
(Note: Dean Students Welfare in case of cultural activity only)

Signature
(Registrar)

Dr. P
Registrar
K.R. Mangalam University
Sohna Road, Gurugram (Haryana)
CS CamScanner



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Report on
Alumni Talk
(Certifications & Skills for successful career in IT Industry)

Date: Wednesday, 15th March 2023

Venue: Computer Lab 1 and Lab 4, K.R. Mangalam University.

Event Type: Inter-School Alumni Talk

Mode of Activity: Hybrid

Target Group: Under-graduate and Post-graduate students of SOET

Students Coordinators: Mr. Aman, Mr. Rishav

Faculty Coordinator: Mr. Ashwani Kumar

Organized by: SOET, CSE

Number of Participants: 157

Attendance: - Annexure I

Feedback: - Annexure II

Objective:

The objective of the Alumni Talk event was to provide a forum to the alumni for exchange of ideas on academic, cultural and social issues of the day with the students and to make students aware about the skills and certifications needed for a successful career in IT industry.

Content:

An Alumni Talk was organized by the School of Engineering and Technology (CSE), on 15th March, 2023. 60 Under-graduate and Post-graduate students attended the event. Mr. Aman Bhati, a student of 2014-2018, batch working as Digital Marketing Manager, talked about the recent trends, jobs availability and advancements of the IT industry. Mr. Aman also discussed about the skills need to fulfill to cope up with the current industry requirements.


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Outcome:

Students were able to get an idea of the roles/requirements, recent trends of the IT industry and the certifications/skills needed to pursue a successful career in IT industry.

Glimpses of the event

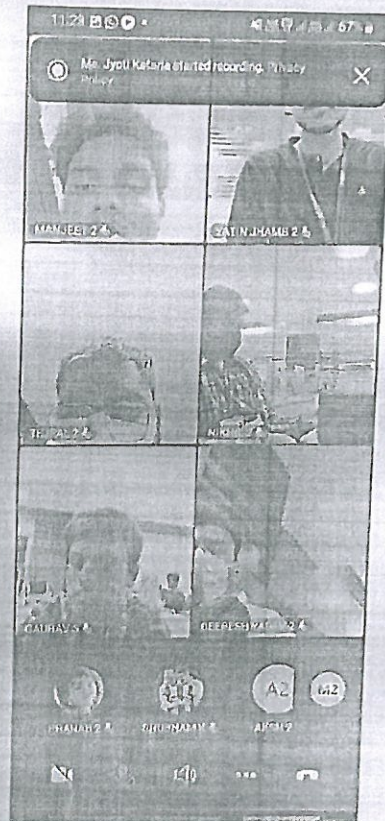


Photo 1:- Mr. Aman in discussion with students



Photo 2:- Audience target group

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Photo 3:- Students listening to the insights shared by Mr. Aman

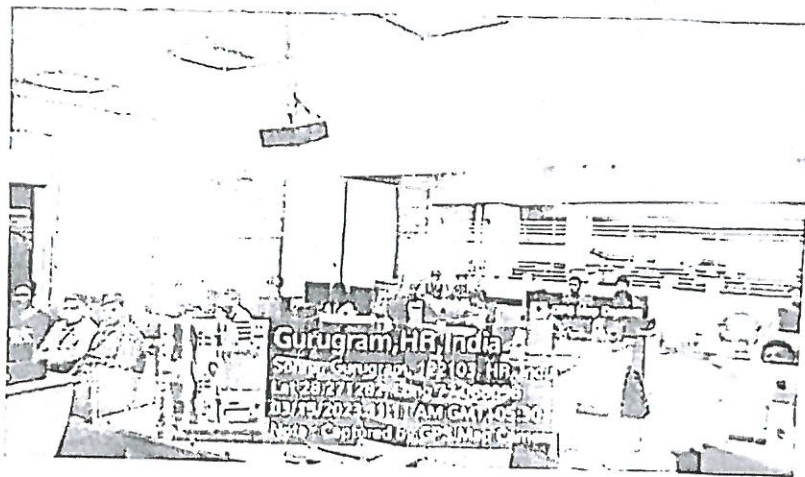


Photo 4:- Students asking questions

Report prepared by	Mr. Ashwani Kumar Date: -18/03/2023
Report verified by Event Coordinator	Mr. Ashwani Kumar <i>[Signature]</i>
Report Seen by Dean / Club Coordinator / Activity Coordinator/ IQAC Director / Registrar	Dr. Pankaj Agarwal <i>[Signature]</i>

Dr. Pankaj Agarwal
IQAC
K.R. Mangalam University,
Sohna Road, Gurugram-122103

School Of Education

Organizes

CAREER COUNSELLING ALUMNI TALK SERIES

on

BECOMING A RESILIENT EDUCATOR THROUGH TIME MANAGEMENT SKILLS

Date: 17th April 2023

Time: 2:00 P.M Onwards

Venue: A-211

Target Audience

Student-Teachers of SOED, K.R Mangalam University

Objectives

To involve the Alumni in contributing towards capacity development and skill enhancement of present student-teachers with time management skills to become a resilient educator.

Expected Outcomes

Student-teachers will develop the soft skill of time management and will be able to apply the same in their daily lives, both personal and professional. enhancement of present student-teachers with time management skills to become a resilient educator.

Resource Person

Ms. Kriti Khandelwal, Alumni (2018-20)
School of Education, K.R Mangalam University



Registration Link: <http://bitly.ws/CF7D>

Convener:

Prof. (Dr.) Tania Gupta, Dean, School of Education K.R Mangalam University

Faculty Coordinators

Dr. Kanchan Khatreja, Assistant Professor, School of Education (SOED), K.R Mangalam University

Dr. Anshul Saluja, Assistant Professor, School of Education (SOED), K.R Mangalam University

Student Coordinators

Akshina, Student-Teacher, School of Education (SOED), K.R Mangalam University (Contact No: 9996389174)

Sanya Sharma, Student-Teacher, School of Education (SOED), K.R Mangalam University (Contact No: 8287529524)

University Gurugram Campus: ☎ 011-48884888 / 8800697010-15 📠 8800697012

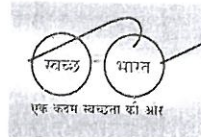
🌐 www.krmangalam.edu.in ✉ welcome@krmangalam.edu.in

Kanchan
17/04/23

Anshul
17/04/2023

Tania Gupta
17/04/23

Registrar
K.R. Mangalam University
Gurugram (Haryana)



K.R. MANGALAM UNIVERSITY
THE COMPLETE WORLD OF EDUCATION

(Est. Under the Govt. of Haryana private Universities Act No. 2006, under section 2f of the UGC Act, 1956)

Report on

Career Counselling- Alumni Talk Series

on

"Becoming a Resilient Educator through Time Management Skills"

Date: 17th April 2023.

Venue: A211, 2:00 PM Onwards

Event Type: Training Programme

Mode of Activity: Offline

Target Group: Students of the School of Education

Resource Person: Ms. Kriti Khandelwal, Alumni (2018-20), School of Education, K. R. Mangalam university


Coordinator: Dr. Anshul Saluja, Assistant Professor, K. R. Mangalam University, Gurugram.

and Dr. Kanchan Khatreja, Assistant Professor, K. R. Mangalam University, Gurugram.

Organized by: School of Education, K.R. Mangalam University, Gurugram

Number of Participants:

School of Education, K.R. Mangalam University conducted a session on Career Counselling as a part of its Alumni talk Series on 17th April at 2:00 PM. The topic of the talk was "Becoming a Resilient Educator through Time Management Skills". To connect with the students of the School of Education (B.Ed. and B.El.Ed), a B.Ed. Alumni (Batch 2018-20), Ms. Kriti Khandelwal was invited. She is working as a TGT teacher at Lt. Kataria Memorial School, Gurugram. The session began with engaging the participants in an activity. In the activity, the participants were given certain sentences to read and deliberate (Picture 1). During her talk, she focused on some of the essentials to manage

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K.R. Mangalam University
Sohna road, Gurugram Haryana 122103



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time and how a teacher can take care of the needs of learners in a given time period (Picture 2). She then focused on how the role of the teacher is expanding and besides meeting the needs of learners, a teacher has to take care of the paperwork and maintain the documents related to teaching and learning. She then focused upon how best a teacher can manage and create a balance between teaching and documentation (Picture 3).

She then introduced the concept of Resilience to the participants and emphasised how a teacher can complete the work timely. She discussed some of the essential steps where an individual can plan and manage time and suggested some of the best possible ways to manage time. She ended the session with a quote ***"Run your time before the time runs public! Be resilient in your approach"***. The participants discussed their day-to-day challenges with her and she answered and discussed their queries (Picture 4 & 5). At the end of session, Dr. Jena gave a formal vote of thanks to the management and leadership, guest speaker, technical team, organizers and participants and appreciated the efforts of Ms. Kriti Khandelwal. Ms. Sanya Sharma and Ms. Akshina were the student Coordinators of the event. The Faculty Coordinators of the session were Dr. Kanchan Khatreja and Dr. Anshul Saluja.

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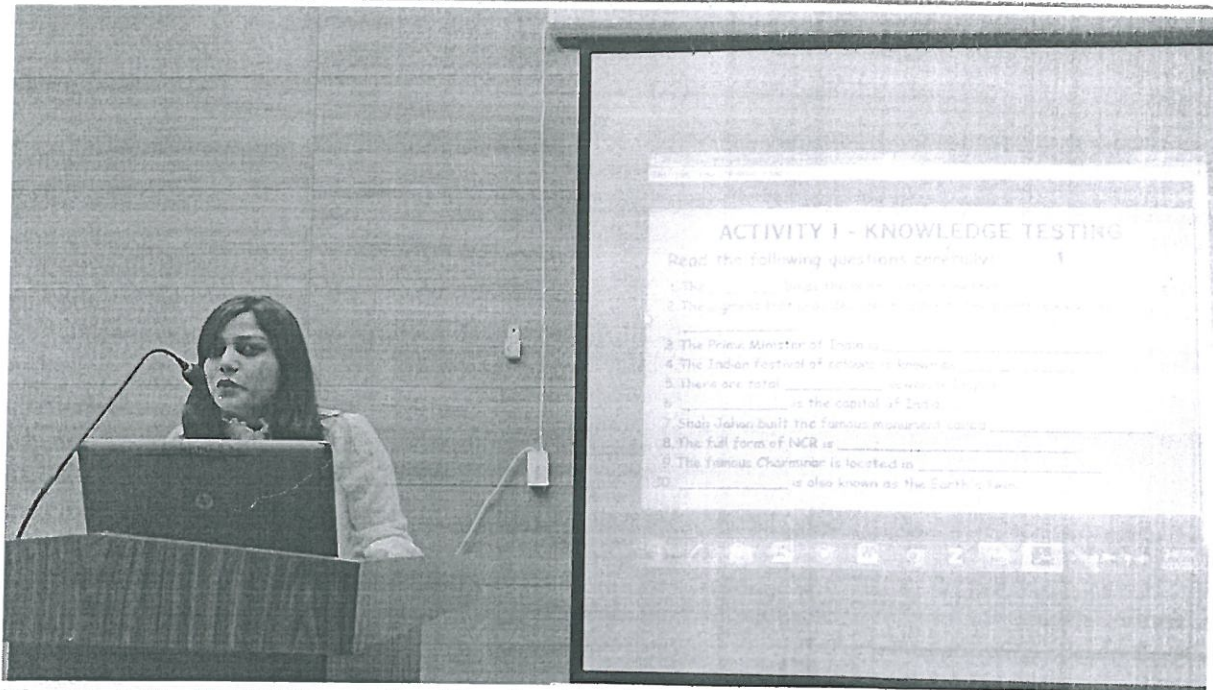
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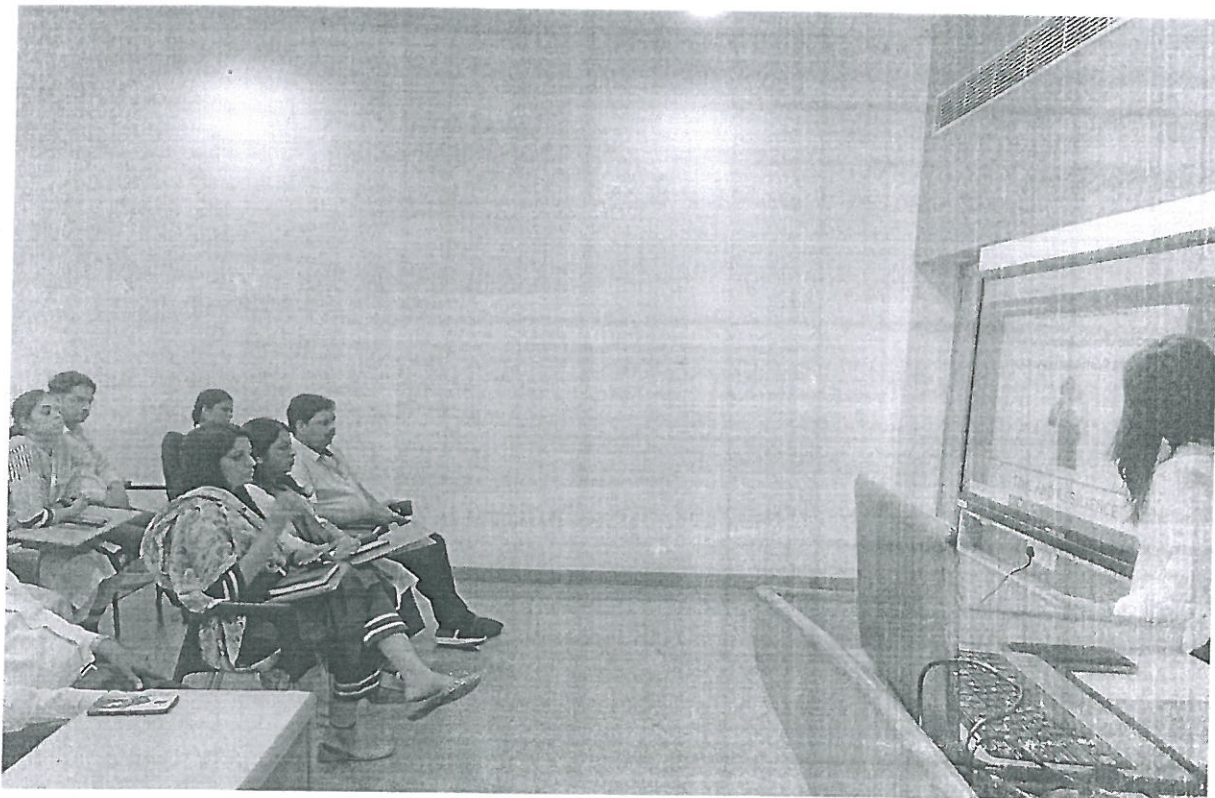
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Picture 1 Ms. Kriti Khandelwal beginning the session with an activity

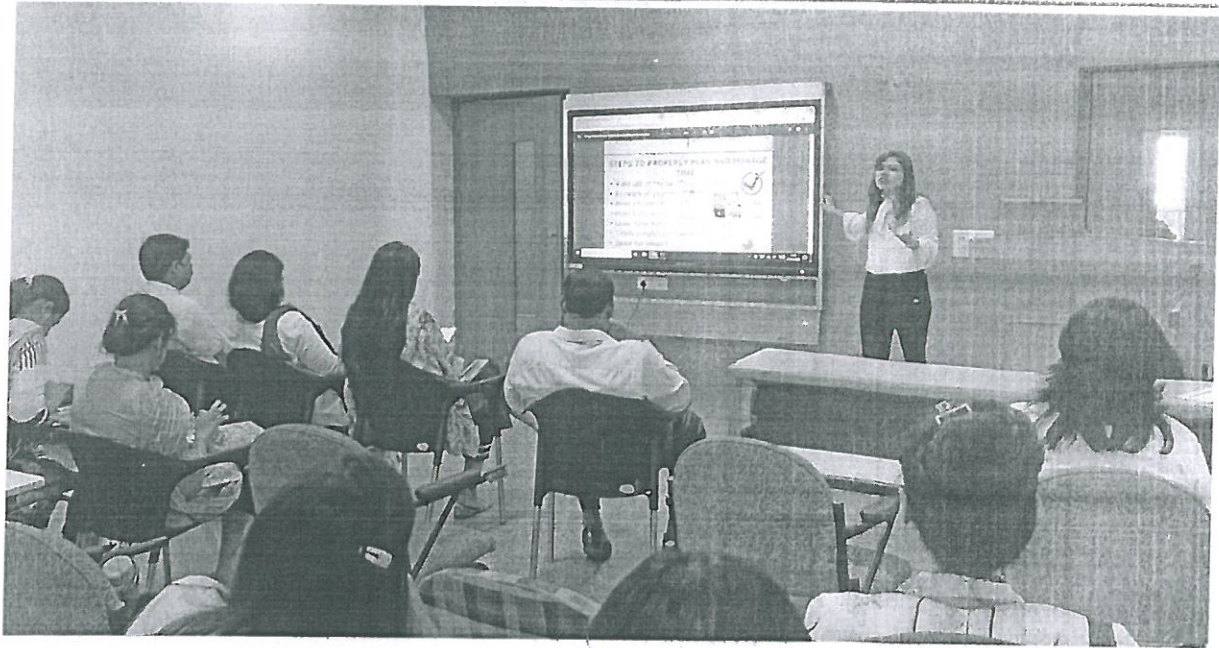


Picture 2 Ms. Khandelwal discussing how a teacher can manage time and tasks

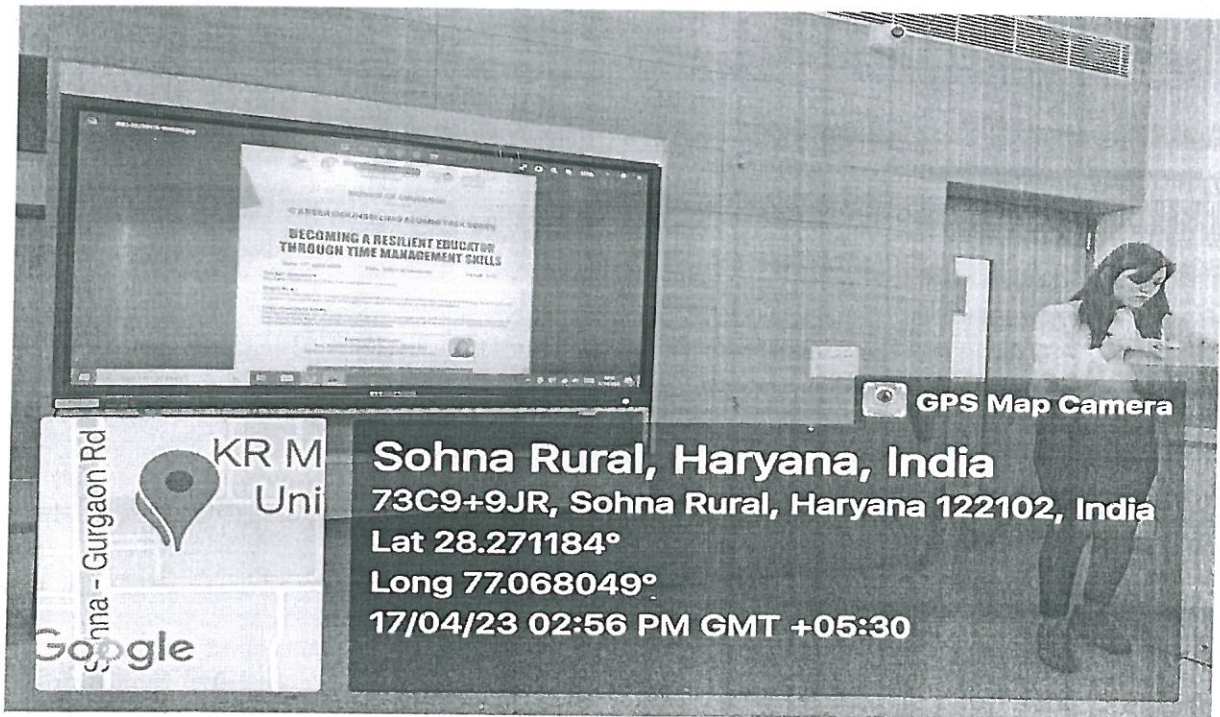
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Handwritten: Tanis Gupta
18/04/23



Picture 3 Ms. Khandelwal discussing some of the steps to plan and manage



Picture 4 Ms. Khandelwal taking the queries of participants

Prashant
18/04/23

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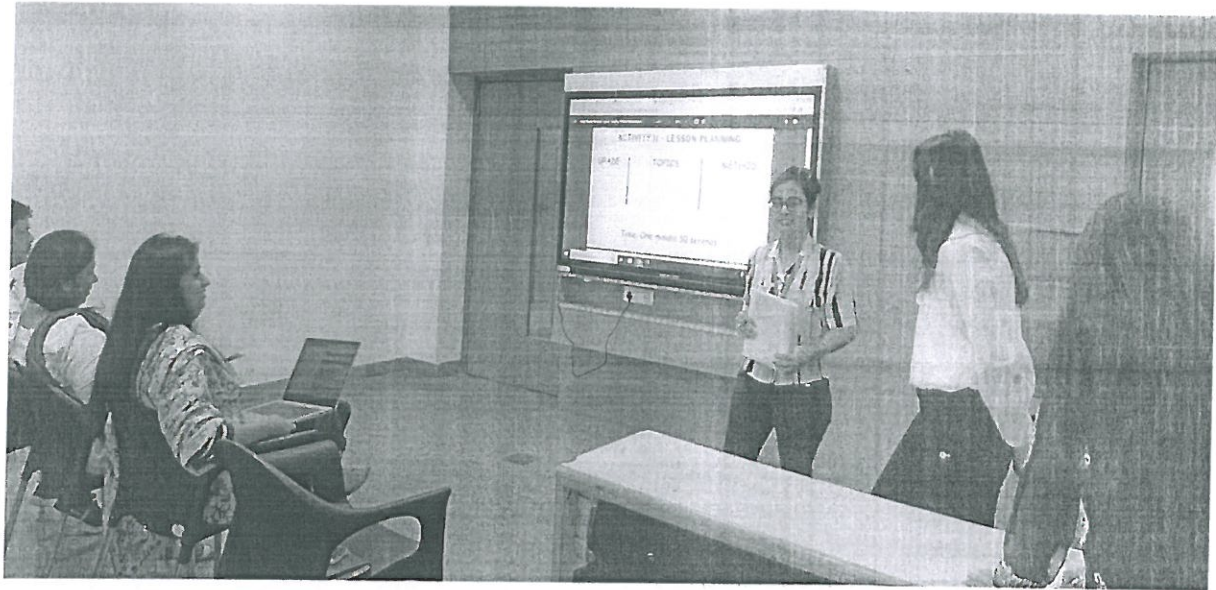
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Sohna Road, Gurgaon Haryana 122102

Tarun Gupta
18/4/23
DEAN



Picture 5 Participants discussing their challenges



Picture 6 Participants of the Alumni Talk

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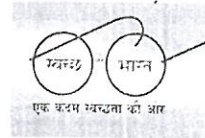
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Report prepared by <i>Dr. Anshul Saluja</i> <i>Dr. Kanchan Khatrija</i>	<i>Dr. Anshul</i> 18/04/2023 <i>Dr. Kanchan</i> 18/04/23
Report verified by Event Coordinator	<i>Dr. Anshul</i> 18/04/2023 <i>Dr. Kanchan</i> 18/04/23
Report Seen by Dean / Club Coordinator / Activity Coordinator	<i>Tania Gupta</i> DEAN School of Education (SOE) K.R. Mangalam University 18/4/23
Report Verified by IQAC Office	<i>Dr. Shikha Dutt Sharma</i> 18/4/23

ANNEXURE I: Attendance

ANNEXURE II: Feedback Forms

IQAC
K.R. Mangalam University,
Sohna Road, Gurugram-122103

Dr. Shikha Dutt Sharma
Registrar
K.R. Mangalam University
Sohna Road, Gurugram (Haryana)

Poster of the Event



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Gurugram, Delhi-NCR



School of Education
Organizes

CAREER COUNSELING - ALUMNI TALK SERIES

on

INTERVIEW SKILLS

Date: 31st May, 2023 | Time: 01:00 P.M. Onwards | Venue: A-211

RESOURCE PERSON

Ms. Khyati Singh

B.El.Ed. (2018-21)

PRT (Mathematics)

The Indian Heights School



Target Audience: Student-Teachers of SOED, K.R Mangalam University

Objectives: To involve the Alumni in contributing towards capacity development & skill enhancement of Current student-teachers for interview skills.

Expected Outcomes: Student-teachers will develop the requisite knowledge & skills to prepare for a job interview.

REGISTRATION LINK: <http://bitly.ws/g5lz>

Convener:

Prof. (Dr.) Tania Gupta, Dean, School of Education K.R Mangalam University

Faculty Coordinators

Dr. Mudasir Hamid, Assistant Professor, School of Education (SOED), K.R Mangalam University

Ms. Vidhi Gaur, Assistant Professor, School of Education (SOED), K.R Mangalam University

Student Coordinators

Mokshita Sethi, Student-Teacher, School of Education (SOED), K.R Mangalam University (Contact No: 8287029276)

Aditi Verma, Student-Teacher, School of Education (SOED), K.R Mangalam University (Contact No: 9560608281)

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31/05/23

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31/05/23

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Tania Gupta
31/05/23
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Report on Career Counselling-Alumni Talk Series On Interview Skills

Date: 31 May 2023

Venue: A-211, A Block KRMU Campus, Gurugram, Haryana

Event Type: Alumni Talk Series

Mode of Activity: Offline

Target Group: Students of School of Education, K R Mangalam University

Resource Person (if any): Ms . Khyati Singh, PRT(Mathematics), The Indian Heights School

Coordinators: Dr. Mudasir Hamid, and Ms Vidhi Gaur, Assistant Professor, School of Education, K R Mangalam University.

Organized by: School of Education, K R Mangalam University

Number of Participants: 26

INTRODUCTION:

School of Education organized a Career Counselling- Alumni Talk Series on Interview Skills on Wednesday, 31st May 2023. The major intent of conducting this program was to create interview skills among the students which will help them in future.

OBJECTIVES:

To involve the Alumni in contributing towards capacity development and skill enhancement of Current student- teachers for interview skills.

EXPECTED OUTCOMES:

Student- teachers will develop the requisite knowledge and skills to prepare for a job interview.

CONTENT:

The Alumni Talk Series on Interview Skills proved to be an enlightening and engaging experience for all participants. The event began with Aditi Verma and Mokshita Sethi taking the stage as student anchors, radiating confidence and setting a positive tone for the gathering. They warmly welcomed Ms. Khyati Singh, expressing their gratitude for her presence and acknowledging her remarkable achievements.

As the keynote speaker, Ms. Khyati Singh delivered an insightful and informative presentation on interview skills. Drawing from her professional expertise and personal experiences, she

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31/5/23

shared valuable insights and strategies for excelling in interviews. Her talk covered various aspects, including pre-interview preparation, effective communication, body language, and handling difficult interview questions.

Ms. Khyati shared relatable examples and anecdotes, making her advice practical and applicable to the audience. During interviews, she emphasized the importance of thorough research, self-confidence, and showcasing one's unique qualities. Ms. Khyati also highlighted the significance of continuous learning and adaptability in today's competitive job market.

Dean Prof. (Dr.) Tania Gupta, in her welcome address, expressed her delight at the Alumni Talk Series and the presence of Ms. Khyati Singh as the alumni speaker. She highlighted the importance of such events in fostering a strong connection between the university and its alumni community. She acknowledged Ms. Khyati Singh's achievements and commended her for being an inspiration to our current students. Her welcome speech instilled a sense of pride and motivation among the Student Teachers.

Ms. Khyati Singh actively engaged with the audience through an interactive Q&A session. The attendees enthusiastically participated, seeking guidance and clarification on various interview-related queries. Ms. Khyati provided expert responses, offering personalized advice and additional tips for interview success. Her interaction created a sense of mentorship and left a lasting impact on the student's interview preparation journey.

Q. Khyati
31/05/23

M. Subhanand
31/05/23

Tania Gupta
31/05/23

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Sohna road, Gurugram Haryana 122103

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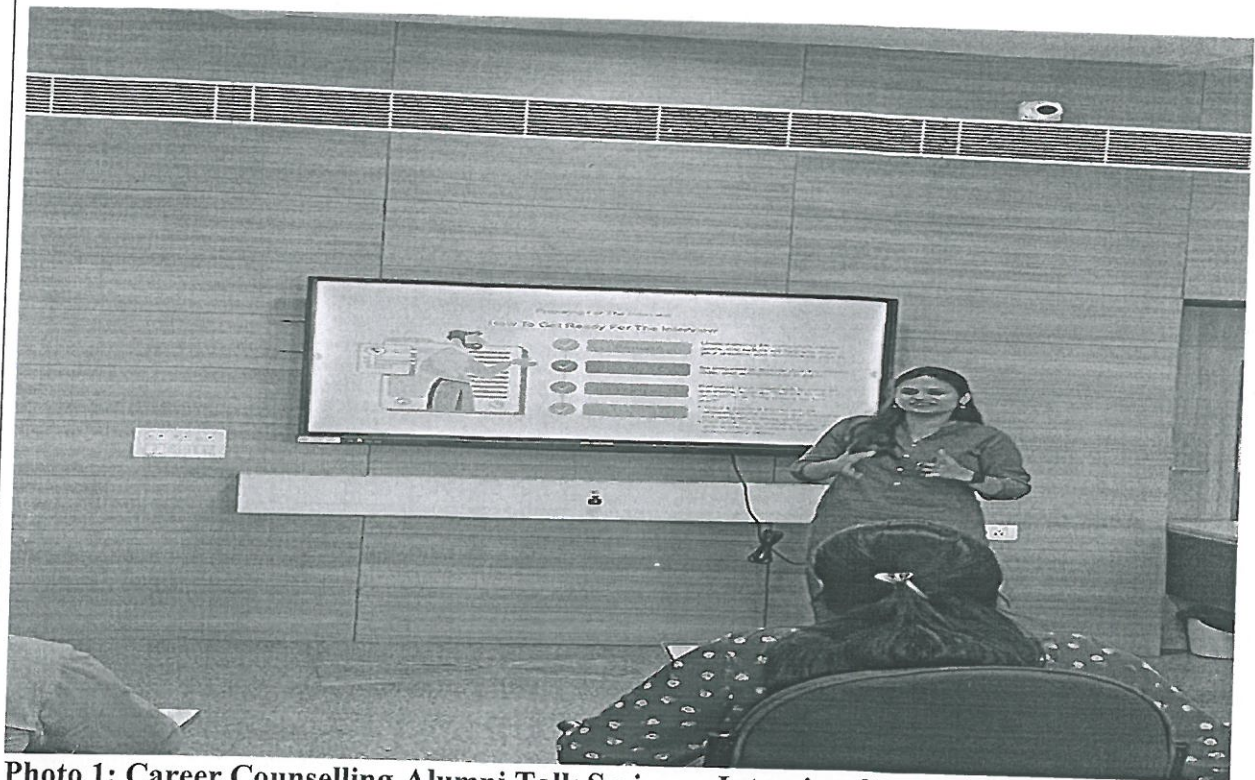


Photo 1: Career Counselling-Alumni Talk Series on Interview Skills by Mis Khayati Singh

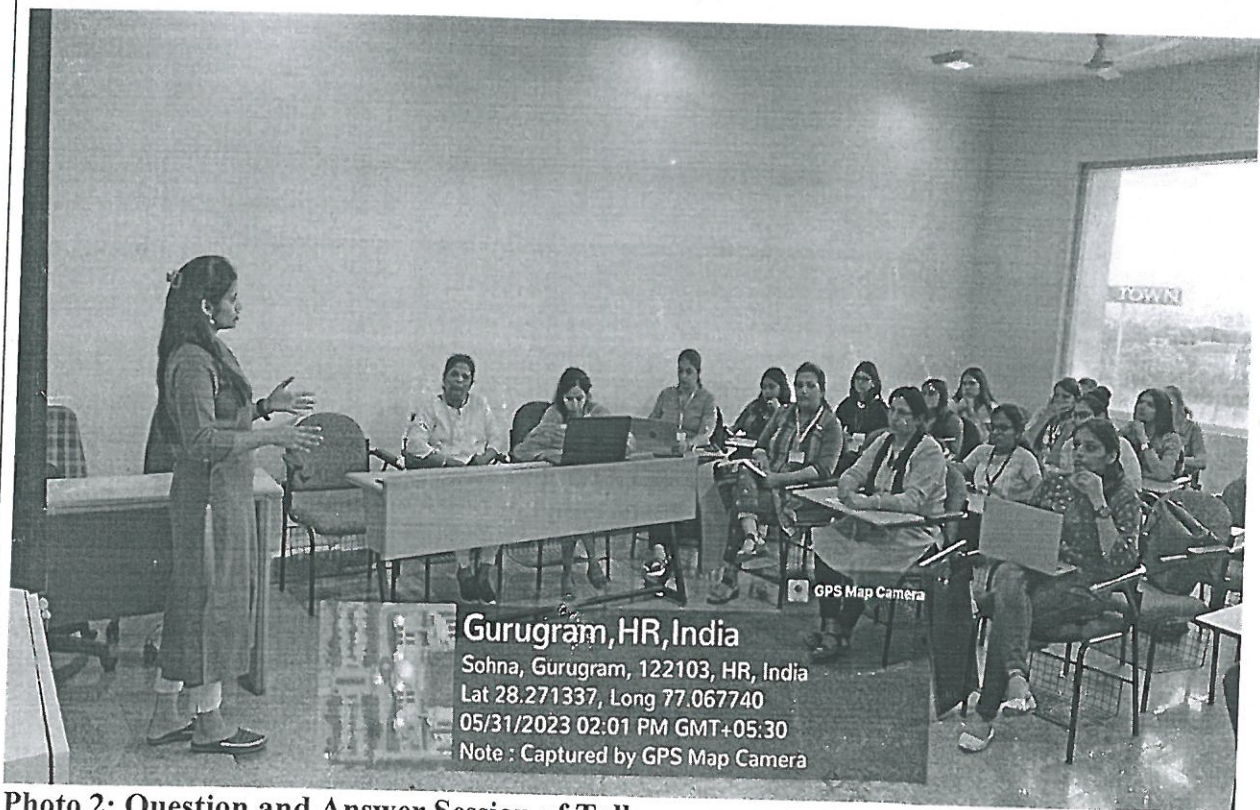


Photo 2: Question and Answer Session of Talk

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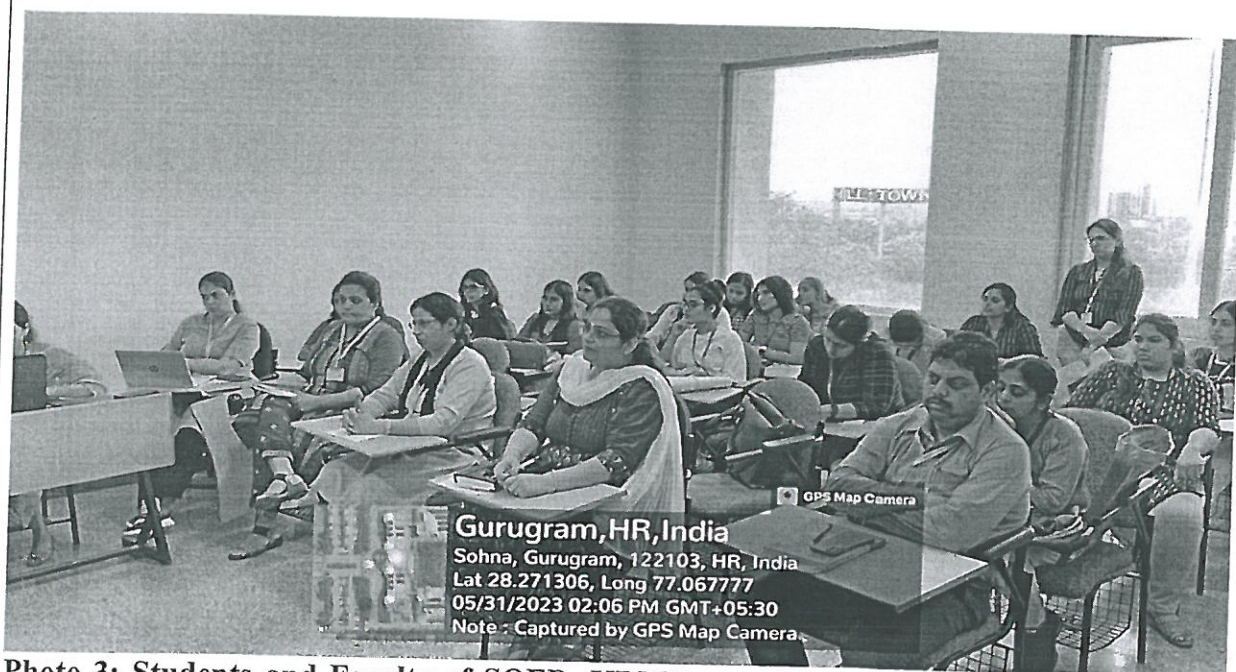


Photo 3: Students and Faculty of SOED, KRMU attending the programme on Interview Skills

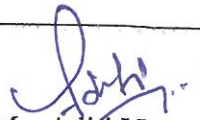

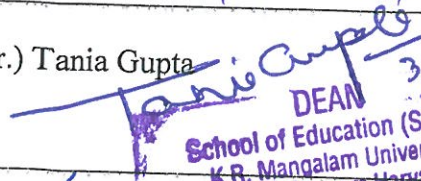
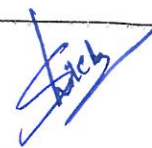


Photo 4: Faculty of SOED, KRMU while giving appreciation letter to Guest speaker


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Sohna Road, Gurugram (Haryana)
31/05/23

Mohamed
31/05/23

Tani Anjali
4
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School of Education (SOED)
K.R. Mangalam University
Sohna road, Gurugram Haryana 122103

Report prepared by	 Ms. Aditi Verma (Student Coordinator)
Report verified by Event Coordinator	Dr. Mudasir Hamid  31/05/23
Report Seen by Dean / Club Coordinator / Activity Coordinator	Prof. (Dr.) Tania Gupta  31/5/23 DEAN School of Education (SOED) K.R. Mangalam University Sohna road, Gurugram Haryana 122103
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